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Approved For Release 2003/11/25 : CIA-RDP68R00530A000100140024-6

23 SEP 1965

DD/S&T-4088-65

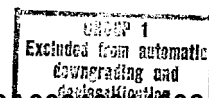
MEMORANDUM FOR: Director of Scientific Intelligence
Director of ELINT
Director of FMSAC
Director of Research and Development

SUBJECT: Preparation and Distribution of
Accession List for Selected DD/S&T
Publications

1. As discussed with each of your Offices, we propose, in accordance with the wishes of the DD/S&T, to prepare on a monthly basis an accession list of selected DD/S&T publications for circulation to the DCI, the Deputy Director, and other senior Agency officials. The primary objective is to ensure that these persons are aware of our major analytical and research and development efforts and can have easy and rapid access to those publications they may choose to read. To this end, we will use a format making it easy for addressees to notate publications they wish to see, and have them return the notated forms to the DD/S&T Staff for servicing of requests.

2. It is intended that the accession list will be restricted to major reports and studies issued during each month. As such, it will not attempt to list items of a current intelligence nature, as these are already widely circulated and read throughout the Agency and elsewhere.

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3. We note that the OSI, OEL, and ORD requirements for inputs to the list probably can be fulfilled through reports which are regularly issued. Therefore, it would be appreciated if FMSAC would forward an appropriate list each month as indicated above in paragraph two to supplement the others. Your inputs to the accession list will need to be in by the 4th of each month, covering reports done the preceding month, and should be forwarded to the Plans and Programs Staff, Room 6E46.

Signed: John F. Blake

**JOHN F. BLAKE
Executive Officer
Directorate of
Science and Technology**

Distribution:

- 1 - Each Addressee
- 1 - Mr. Blake
- 2 - P&P/DDS&T
- 2 - DD/S&T Registry

O/DD/S&T: (21Sept65)

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